

**The Ohio State University**  
**Colleges of the Arts and Sciences Course Change Request**

HISTORY

Academic Unit

HISTORY

Book 3 Listing (e.g., Portuguese)

Course Number 795

Summer      Autumn      Winter      Spring      Year

Proposed effective date, choose one quarter and put an "X" after it; and fill in the year. See the OAA curriculum manual for deadlines.

**A. Course Offerings Bulletin Information.** Follow instructions in the OAA curriculum manual. Before you fill out the "Present Course" information, be sure to check the latest edition of the *Course Offerings Bulletin* and subsequent Circulating Forms. You may find that the changes you need have already been made or that additional changes are needed. If the course offered is less than quarter or term, please also complete the Flexibly Scheduled/OffCampus/Workshop Request form.

**COMPLETE ALL ITEMS THIS COLUMN**

**Present Course**

1. Book 3 Listing: HISTORY \_\_\_\_\_
2. Number: 795 \_\_\_\_\_
3. Full Title: Introduction to Teaching College History \_\_\_\_\_
4. 18-Char. Transcript Title: \_\_\_\_\_
5. Level and Credit Hours: G 05 \_\_\_\_\_
6. Description: Basic ideas and techniques for effective (25 words or less) teaching of college history; emphasis on classroom application. \_\_\_\_\_
7. Qtrs. Offered: \_\_\_\_\_
8. Distribution of Contact Time: (e.g., 3 cl, 1 3-hr lab) \_\_\_\_\_
9. Prerequisite(s): Graduate standing in History \_\_\_\_\_
10. Exclusion: (Not open to....) \_\_\_\_\_
11. Repeatable to a maximum of \_\_\_\_\_ credits.
12. Off-Campus Field Experience: \_\_\_\_\_
13. Cross-listed with: \_\_\_\_\_
14. Is this a GEC course? \_\_\_\_\_
15. Grade option (circle): Ltr    S/U    P  
If P graded, what is the last course in the series? \_\_\_\_\_
16. Is an honors version of this course available? \_\_\_\_\_
17. Other general course information: \_\_\_\_\_

**COMPLETE ONLY THOSE ITEMS THAT CHANGE**

**Changes Requested**

1. \_\_\_\_\_
2. 795.01 \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_

**B. General Information**

1. Do you want the prerequisites enforced electronically (see the OAA manual for what can be enforced)?

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2. Does this course currently satisfy any GEC requirement, if so indicate which category?

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3. What other units require this course? Have these changes been discussed with those units?

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4. Have these changes been discussed with academic units that might have a jurisdictional interest in the subject matter? Attach relevant letters.

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5. Is the request contingent upon other requests, if so, list the requests?  
 The current History 795 will be renamed History 795.01 (see attached.) Both 795.01 and 795.02 will come under the general title History 795, 'Professional Development'.

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6. Purpose of the proposed change. (If the proposed change affects the content of the course, attach a revised syllabus and course objectives.)

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7. Describe any changes in library, equipment or other teaching aids needed as a result of the proposed change.

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8. If the proposed change involves budgetary adjustments, describe the method of funding:

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**Approval Process** The signatures or actions on the lines in ALL CAPS ( e.g. ACADEMIC UNIT) are required.

|   | Printed Name            | Date      |
|---|-------------------------|-----------|
| 1. Academic Unit Undergraduate Studies Committee Chair  | <i>Alan Boyington</i>   | 2 June 06 |
| 2. Academic Unit Graduate Studies Committee Chair   | <i>Kenneth Anderson</i> | 6-6-06    |
| 3. <b>ACADEMIC UNIT CHAIR/DIRECTOR</b>  |                         |           |
| 4. <b>AFTER THE ACADEMIC UNIT CHAIR/DIRECTOR SIGNS THE REQUEST, FORWARD IT TO THE COLLEGES OF THE ARTS AND SCIENCES CURRICULUM OFFICE, 161 DENNEY HALL, 164 WEST 17TH AVENUE. THE ASC CURRICULUM OFFICE WILL FORWARD THE REQUEST TO THE APPROPRIATE COLLEGE CURRICULUM COMMITTEE.</b> |                         |           |
| 5. <b>COLLEGE CURRICULUM COMMITTEE</b>  |                         |           |
| 6. <b>ARTS AND SCIENCES EXECUTIVE DEAN</b>  |                         |           |
| 7. Graduate School (if appropriate)   |                         |           |
| 8. University Honors Center (if appropriate)  |                         |           |
| 9. Office of International Affairs (study tours only)   |                         |           |
| 10. <b>ACADEMIC AFFAIRS</b>   |                         |           |